

# ORDER FOR SUPPLIES OR SERVICES

Form Approved  
OMB No. 0704-0107  
Expires Jan 30 1997

PAGE 1 OF  
15

(Contractor must submit four copies of invoice)

PLEASE DO NOT RETURN YOUR FORM TO EITHER OF THESE ADDRESSES.  
SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 6.

1. ORDER NUMBER	2. DELIVERY ORDER NO	3. DATE OF ORDER	4. ACQUISITION/PURCHASER ORDER NO	5. PRIORITY
GS-23F-9796H	N00600-00-F-2624	2000 AUG 21	M00087-00-MP-60036-001	

6. BUYER	7. ADMINISTERED BY (If other than you)	8. DELIVERY FOR
DEFENSE INDUSTRIAL SUPPLY CENTER FOLK DET WASHINGTON DC 02W13K N STREET SE SUITE 400 WASHINGTON NAVY YARD DC 20376-5014 ATTN: C. KNORR 202.433.3936	SEE BLOCK 6	<input checked="" type="checkbox"/> DDTY <input type="checkbox"/> DTWEP (See Schedule if other)

9. CONTRACTOR	10. DELIVER TO YOU FORK BY (Date)	11. MAKE IF BUSINESS IS
KPMG CONSULTING, LLC 1676 INTERNATIONAL DRIVE MCLEAN VA 22102-4328 ATTN: TOM SNIDER, CONTR ADMIN 703.747.5614 FAX 703.747.8002	125590674 (NYMDD) SCHED PARA 10.1: 21 DAYS 2001 AUG 31 12. DISCOUNT TERMS 0%, NET 30 DAYS 13. MAIL INVOICES TO MONTHLY INVOICES TO BLOCK 14	<input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED

14. PAYMENT WILL BE MADE BY	15. MARK ALL PACKAGES AND PAPERS WITH CONTRACT OR ORDER NUMBER
DEFAS-COLUMBUS CENTER - IS SOUTH ENTITLEMENT OPNS PO BOX 182264 COLUMBUS OH 43218-2264 PH: 1.800.756.4571	

NAME OF CONTRACTOR: Consulting, LLC  
 SIGNATURE: [Signature]  
 TYPED NAME AND TITLE: ANSON REILLY MANAGING DIRECTOR  
 DATE SIGNED (NYMDD): 00-07-28

AA 1701106 2710 000 00027 067443 2D 060036 08700MP60036 \$858,519.76

LINE NO.	SCHEDULE OF SUPPLIES/SERVICES	QUANTITY ORDERED/ACCEPTED	UNIT	UNIT PRICE	AMOUNT
	SUPPORT TASK: DGN FUTURE YEARS DEFENSE PLAN (FYDP) IMPROVEMENT: PLANNING, PROGRAMMING, & BUDGETING SYSTEM (PPBS) BUSINESS PROCESS REVIEW (BPR) CEILING PRICE: \$2,786,935.28 CLINs EXERCISED AT TIME OF CONTRACT AWARD: 0001, 0002 (SEE SCHEDULE, PAGE 2) CONTRACT TYPE: TIME-AND-MATERIAL				

UNITED STATES OF AMERICA  
 CONTRACTING ORDERING OFFICER  
 ST. MICHAELA H. NELSON

16. QUANTITY IN COLUMN 30 HAS BEEN RECEIVED	17. SHIP NO	18. DD VOUCHER NO	19. TOTAL
<input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	20. PAID BY	\$858,519.76

SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	21. PAYMENT	22. AMOUNT REQUIRED CORRECT FOR
	<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	

SIGNATURE AND TITLE OF CERTIFYING OFFICER	23. CHECK NUMBER	24. BILL OF LADING NO

ORDER FOR SUPPLIES OR SERVICES

(Contractor must submit four copies of invoice)

Form Approved OMB No. 0704-0187 Expires Jun 30, 1997

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Information if estimated to require 1 hour per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, reviewing existing information, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302 and to the Office of Management and Budget, Paperwork Project (0704-0187), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR FORM TO EITHER OF THESE ADDRESSES. SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 6.

1. PURCHASE ORDER NO <b>GS-23F-9796H</b>	2. DELIVERY ORDER NO <b>N00600-00-F-2624</b>	3. DATE OF ORDER <b>2000 AUG 21</b>	4. REQUISITION PURCH REQUEST NO <b>M00087-00-MP-60036-001</b>	5. PRIORITY
6. BUYER <b>T AND INDUSTRIAL SUPPLY CENTER FOLK DET WASHINGTON DC 02 W1.3K N STREET SE SUITE 400 WASHINGTON NAVY YARD DC 20374-5014 ATTN: C. KNORR 202.433.3936</b>		7. ADMINISTERED BY (If other than item 6) <b>SEE BLOCK 6</b>		8. DELIVERY FOR <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER <small>(For Shipping if other)</small>

9. FACTOR CODE <b>IN8U9</b>	10. DUNS # <b>125590674</b>	10. DELIVER TO FOB POINT BY (Date) <small>(YYYYMM) SCHED PARA 10.1: 21 DAYS</small> <b>2001 AUG 31</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
12. DISCOUNT TERMS <b>0%, NET 30 DAYS</b>		13. MAIL INVOICES TO <b>MONTHLY INVOICES TO BLOCK 14</b>	

14. PTO CODE <b>N47059</b>	15. PAYMENT WILL BE MADE BY <b>HQ0338</b>	EFT: <b>T</b>	MARK ALL PACKAGES AND PAPERS WITH CONTRACT OR ORDER NUMBER
16. NAME OF CONTRACTOR <b>KPMG CONSULTING, LLC 1676 INTERNATIONAL DRIVE MCLEAN VA 22102-4828 ATTN: TOM SNIDER, CONTR ADMIN 703.747.5614 FAX 703.747.8002</b>		17. ADDRESS <b>DFAS-COLUMBUS CENTER - JS SOUTH ENTITLEMENT OPNS PO BOX 182264 COLUMBUS OH 43218-2264 PH: 1.800.756.4571</b>	

18. DELIVERY ORDER IS ISSUED ON ANOTHER GOVERNMENT AGENCY OR IN ACCORDANCE WITH AND SUBJECT TO TERMS AND CONDITIONS OF ABOVE NUMBERED CONTRACT.

19. CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL THE TERMS AND CONDITIONS SET FORTH AND AGREES TO PERFORM THE WORK.

20. NAME OF CONTRACTOR: **KPMG CONSULTING, LLC**

21. SIGNATURE: **MICHAELA H. NELSON**

22. TYPED NAME AND TITLE: **ONE (1)**

23. DATE SIGNED (YYYYMM):

24. ACCOUNTING AND APPROPRIATION DATA: **AA 1701106 27T0 000 00027 067443 2D 060036 08700MP60036 \$858,519.76**

24. NO.	25. SCHEDULE OF SUPPLIES/SERVICES	26. QUANTITY ORDERED/ACCEPTED	27. UNIT	28. UNIT PRICE	29. AMOUNT
	<b>SUPPORT TASK: DoN FUTURE YEARS DEFENSE PLAN (FYDP) IMPROVEMENT: PLANNING, PROGRAMMING, &amp; BUDGETING SYSTEM (PPBS) BUSINESS PROCESS REVIEW (BPR) CEILING PRICE: \$2,786,935.28 CLINs EXERCISED AT TIME OF CONTRACT AWARD: 0001, 0002 (SEE SCHEDULE, PAGE 2) CONTRACT TYPE: TIME-AND-MATERIAL</b>				
30. TOTAL					<b>\$858,519.76</b>

31. NAME OF CONTRACTOR: **UNITED STATES OF AMERICA**

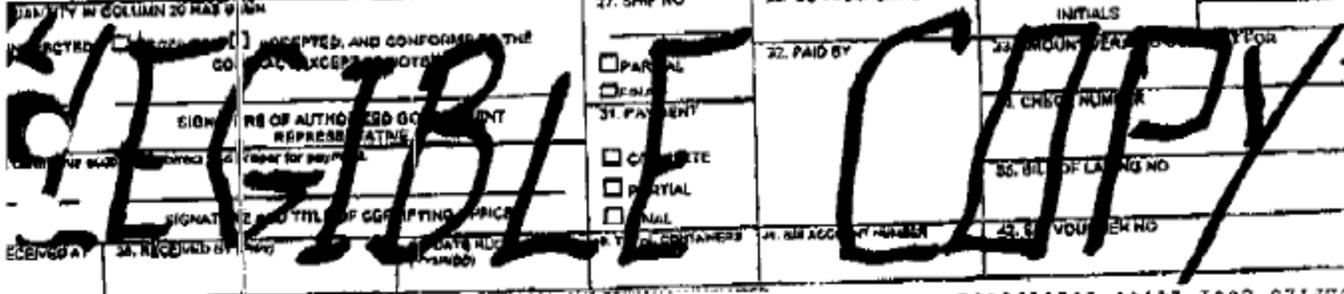
32. BY: **MICHAELA H. NELSON** CONTRACTING/ORDERING OFFICER

33. PAID BY	34. CHECK NUMBER	35. BILL OF LADING NO	36. VOUCHER NO
37. SHIP NO	38. DO VOUCHER NO	39. INITIALS	40. AMOUNT YEAR MONTH
41. PAID BY	42. CHECK NUMBER	43. BILL OF LADING NO	44. VOUCHER NO

45. RECEIVED BY: **KPMG CONSULTING**

46. DATE RECEIVED: **SEP. 25 2002 14:00**

47. ADDRESS: **BEARINGSPOINT CITY VA 22003 16:43 703 769 5180**



CONTINUATION SHEET		REFERENCE NO. OF DOCUMENT BEING CONTINUED N00600-00-F-2624-000000		PAGE # 2 of 15	
NAME OF OFFEROR OR CONTRACTOR		KPMG CONSULTING, LLC		McLEAN VA	
ITEM #	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
SECTION B - THE SCHEDULE - ITEMS, QUANTITIES, PRICES					
LOT - BASE YEAR PERIOD OF PERFORMANCE: 21 AUG 2000 THRU 31 AUG 2001					
0001	TECHNICAL SUPPORT SVCS TO DEPT OF THE NAVY FYDP IMPROVEMENT: FPBS BPR LAW: STATEMENT OF WORK. INDIVIDUAL SUB-CI.IN ESTIMATED QUANTITIES MAY BE EXCEEDED, HOWEVER, THE TOTAL CEILING PRICE OF THE TASK ORDER SHALL NOT BE EXCEEDED.				
0001AA	PRINCIPAL, GFY 2000 (AWARD DATE THRU 30 SEP 00)	0016	HR	\$247.36	\$3,957.76
0001AB	SENIOR MANAGER, GFY 2000 (AWD DATE THRU 30 SEP 00)	0104	HR	\$196.75	\$20,462.00
0001AC	RESERVED				
0001AD	SENIOR CONSULTANT, GFY 2000 (AWD DT THRU 30 SEP 00)	0240	HR	\$122.22	\$29,332.80
0001AE	CONSULTANT, GFY 2000 (AWARD DATE THRU 30 SEP 00)	0600	HR	\$102.53	\$61,518.00
0001AF	ADMINISTRATIVE SUPPORT, GFY 2000 (AWARD THRU 30 SEP 00)	0320	HR	\$64.94	\$20,780.80
0001AG	PRINCIPAL, GFY 2001 (01 OCT 00 THRU 31 AUG 01)	0080	HR	\$257.25	\$20,580.00
0001AH	SENIOR MANAGER, GFY 2001 (01 OCT 00 THRU 31 AUG 01)	0520	HR	\$204.62	\$106,402.40
0001AJ	RESERVED				
0001AK	SENIOR CONSULTANT, GFY 2001 (01 OCT 00 THRU 31 AUG 01)	1200	HR	\$127.11	\$152,532.00
0001AL	CONSULTANT, GFY 2001 (01 OCT 00 THRU 31 AUG 01)	3000	HR	\$106.63	\$319,890.00
0001AM	ADMINISTRATIVE SUPPORT, GFY 2001 (01 OCT 00 - 31 AUG 01)	1600	HR	\$67.54	\$108,064.00
	ESTIMATED LABOR	7680	HR		\$843,519.76
0002	OTHER DIRECT COSTS (ODCs) (COST REIMBURSEABLE, NON-FEE BEARING, INCLUSIVE OF G&A)				
0002AA	TRAVEL (LAW: JOINT TRAVEL REGULATIONS)	1	LO	NTE	\$10,000.00
0002AB	MATERIAL	1	LO	NTE	\$5,000.00
	TOTAL FOR LOT 1				\$858,519.76
INCORPORATED BY REF: PROPOSAL DTD 17 JUL 00					
LAW IN ACCORDANCE WITH NTE - NOT-TO-EXCEED					

NSN 7540-01-152-8067

OPTIONAL FORM 336 (4-86)

SEP.25.2001 14:00 4018498631 KPMG CONSULTING BEARINGSPOINT CITY VA 22061  
 FEB.18.2003 16:44 703 769 5480

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
N00600-00-F-2624-000000

PAGE  
# 3 of 15

VIA: GSA SCHEDULE NUMBER GS-23F-0796H

NAME OF OFFEROR OR CONTRACTOR **KPMG CONSULTING, LLC** **McLEAN VA**

ITEM #	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>SECTION B - THE SCHEDULE - ITEMS, QUANTITIES, PRICES</b>					
<b>LOT II - OPTION YEAR 1</b>					
<b>PERIOD OF PERFORMANCE: 01 SEP 2001 THRU 31 AUG 2002</b>					
0101	TECHNICAL SUPPORT SVCS TO DEPT OF THE NAVY FYDP IMPROVEMENT: PPBS BPR IAW: STATEMENT OF WORK. INDIVIDUAL SUB-CLIN ESTIMATED QUANTITIES MAY BE EXCEEDED, HOWEVER, THE TOTAL CEILING PRICE OF THE TASK ORDER SHALL NOT BE EXCEEDED				
0101AA	PRINCIPAL, GFY 2001 (01 SEP 01 THRU 30 SEP 01)	0016	HR	\$257.25	<u>\$4,116.00</u>
0101AB	SENIOR MANAGER, GFY 2001 (01 SEP 01 THRU 30 SEP 01)	0104	HR	\$204.62	<u>\$21,280.48</u>
0101AC	MANAGER, GFY 2001 (01 SEP 01 THRU 30 SEP 01)	0240	HR	\$162.94	<u>\$39,105.60</u>
0101AD	RESERVED				
0101AE	CONSULTANT, GFY 2001 (01 SEP 01 THRU 30 SEP 01)	0600	HR	\$106.63	<u>\$63,978.00</u>
0101AF	ADMINISTRATIVE SUPPORT, GFY 2001 (01 SEP 01 THRU 30 SEP 01)	0320	HR	\$67.54	<u>\$21,612.80</u>
0101AG	PRINCIPAL, GFY 2002 (01 OCT 01 THRU 31 AUG 02)	0080	HR	\$267.54	<u>\$21,403.20</u>
0101AH	SENIOR MANAGER, GFY 2002 (01 OCT 01 THRU 31 AUG 02)	0520	HR	\$212.80	<u>\$110,656.00</u>
0101AJ	MANAGER, GFY 2002 (01 OCT 01 THRU 31 AUG 02)	1200	HR	\$169.46	<u>\$203,352.00</u>
0101AK	RESERVED				
0101AL	CONSULTANT, GFY 2002 (01 OCT 01 THRU 31 AUG 02)	3000	HR	\$110.90	<u>\$332,700.00</u>
0101AM	ADMINISTRATIVE SUPPORT, GFY 2002 (01 OCT 01 - 31 AUG 02)	1600	HR	\$70.24	<u>\$112,384.00</u>
	<i>ESTIMATED LABOR</i>	7680	HR		<u>\$930,588.00</u>
0102	OTHER DIRECT COSTS (ODCs) (COST REIMBURSEABLE, NON-FEE BEARING, INCLUSIVE OF Q&A)				
0102AA	TRAVEL (IAW: JOINT TRAVEL REGULATIONS)	1	LO	NTE	<u>\$10,000.00</u>
0102AB	MATERIAL	1	LO	NTE	<u>\$5,000.00</u>
	<b>TOTAL FOR LOT II</b>				<u><b>\$945,588.00</b></u>
INCCORPORATED BY REF: PROPOSAL DTD 17 JUL 00					
IAW IN ACCORDANCE WITH NTE NOT-TO-EXCEED					

NSN 7540-01-152-8067

OPTIONAL FORM 336 (4-86)

N00600-00-F-2624-000000  
#33938 P.0000  
#33653 P.0005

KPMG CONSULTING

BEARINGSPOINT CITY VA

SEP.25.2001 14:01 4018498631

FEB.18.2003 16:44 703 769 5480

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
N00600-00-F-2624-000000

PAGE # 4 of 15

VIA: GSA SCHEDULE NUMBER GS-23F-9796H

NAME OF OFFEROR OR CONTRACTOR **KPMG CONSULTING, LLC** **McLEAN VA**

ITEM #	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	<b>SECTION B- THE SCHEDULE- ITEMS, QUANTITIES, PRICES</b>				
	LOT III - OPTION YEAR II PERIOD OF PERFORMANCE: 01 SEP 2002 THRU 31 AUG 2003				
0201	TECHNICAL SUPPORT SVCS TO DEPT OF THE NAVY FYDP IMPROVEMENT: PPBS BPR IAW: STATEMENT OF WORK. INDIVIDUAL SUB-CLIN ESTIMATED QUANTITIES MAY BE EXCEEDED, HOWEVER, THE TOTAL CEILING PRICE OF THE TASK ORDER SHALL NOT BE EXCEEDED.				
0201AA	PRINCIPAL, GFY 2002 (01 SEP 02 THRU 30 SEP 02)	0016	HR	\$267.54	<u>\$4,280.64</u>
0201AB	SENIOR MANAGER, GFY 2002 (01 SEP 02 THRU 30 SEP 02)	0104	HR	\$212.80	<u>\$22,131.20</u>
0201AC	MANAGER, GFY 2002 (01 SEP 02 THRU 30 SEP 02)	0240	HR	\$169.46	<u>\$40,670.40</u>
0201AD	RESERVED				
0201AE	CONSULTANT, GFY 2002 (01 SEP 02 THRU 30 SEP 02)	0600	HR	\$110.90	<u>\$66,540.00</u>
0201AF	ADMINISTRATIVE SUPPORT, GFY 2002 (01 SEP 02 THRU 30 SEP 02)	0320	HR	\$70.24	<u>\$22,476.80</u>
0201AG	PRINCIPAL, GFY 2003 (01 OCT 02 THRU 31 AUG 03)	0080	HR	\$278.24	<u>\$22,259.20</u>
0201AH	SENIOR MANAGER, GFY 2003 (01 OCT 02 THRU 31 AUG 03)	0520	HR	\$221.31	<u>\$115,081.20</u>
0201AJ	MANAGER, GFY 2003 (01 OCT 02 THRU 31 AUG 03)	1200	HR	\$176.24	<u>\$211,488.00</u>
0201AK	RESERVED				
0201AL	CONSULTANT, GFY 2003 (01 OCT 02 THRU 31 AUG 03)	3000	HR	\$115.34	<u>\$346,020.00</u>
0201AM	ADMINISTRATIVE SUPPORT, GFY 2003 (01 OCT 02 THRU 31 AUG 03)	1600	HR	\$73.05	<u>\$116,880.00</u>
	<i>ESTIMATED LABOR</i>	7680	HR		<u>\$967,827.44</u>
0202	OTHER DIRECT COSTS (ODCs) (COST REIMBURSEABLE, NON-FEE BEARING, INCLUSIVE OF G&A)				
0202AA	TRAVEL (IAW: JOINT TRAVEL REGULATIONS)	1	LO	NTE	<u>\$10,000.00</u>
0202AB	MATERIAL	1	LO	NTE	<u>\$5,000.00</u>
	<i>TOTAL FOR LOT III</i>				<u>\$987,827.44</u>
	<i>TOTAL CEILING PRICE FOR TASK ORDER</i>				<u>\$2,786,935.28</u>
	INCORPORATED BY REF: PROPOSAL DTD 17 JUL 00				
	IAW = IN ACCORDANCE WITH NTE = NOT-TO-EXCEED				

NSN 7540-01-152-8067

OPTIONAL FORM 336 (4-86)

N00600-00-F-2624-000000  
900 P.000

KPMG CONSULTING

REP. 25 2001 14:01 4018498631

#3653 P.005

BEARINGSPOINT CITY VA

FEB.18.2003 16:44 703 769 5480

**STATEMENT OF WORK (SOW) FOR DEPARTMENT OF THE NAVY (DoN)  
FUTURE YEARS DEFENSE PLAN (FYDP) IMPROVEMENT:  
PLANNING, PROGRAMMING & BUDGETING SYSTEM (PPBS)  
BUSINESS PROCESS REVIEW (BPR)**

**1. PERIOD OF PERFORMANCE**

Period	Start Date	Completion Date
Basic	21 Aug 2000	31 Aug 2001
Option 1	01 Sep 2001	31 Aug 2002
Option 2	01 Sep 2002	31 Aug 2003

**2. PLACES OF PERFORMANCES**

- a. P&R Information Management Office (Code RIM)  
And the DoN FYDP Improvement Project Office  
The Pentagon  
Washington, DC 20301-1775
- b. Local travel to other locations in the Washington DC metropolitan area as required to carry out tasking
- c. Contractor facilities
- d. Limited travel will be required to Navy and Marine Corps facilities in the continental US and Hawaii to accomplish some tasking.

**3. SECURITY REQUIREMENTS**

Attachments (1), Certificate of Non-Disclosure, and (2), DD Form 254, apply. Effective at date of contract award, the minimum security clearance required for personnel working on this effort shall be SECRET. Contractor requests for visit authorization shall be submitted as per DoD 5220.22M (Industrial Security Manual for Safeguarding Classified Material) not later than one (1) week prior to visit. Forward visit requests to:

Ms. Elizabeth Kenny  
Office of Chief of Naval Operations  
2000 Navy Pentagon (N0931)  
Washington, DC 20350-2000  
ATTN: Security Manager  
Phone: (703) 697-6945  
Fax: (703) 614-4399

**4. TECHNICAL POINT OF CONTACT DESIGNATION**

Technical Points of Contract (POC) for this SOW are CDR Michelle McAtee (703) 695-3986 and Mr. Dean Pfoztzer (703) 614-2206. Mailing address:

DoN FYDP Improvement Project Office  
N802 / FMB32S  
Department of the Navy  
The Pentagon  
Washington, DC 20350-2000

## 5. TASKING SCOPE AND REQUIREMENTS

### 5.1. Scope, Methodology and Approach:

- 5.1.1. The FYDP Improvement Project. The Future Years Defense Plan (FYDP) Improvement Project is a three-year effort to recommend and implement constructive changes to the Planning, Programming, Budgeting and Execution processes within the Department of the Navy (DoN) to reduce workload, improve data management, increase analytical capability and improve senior decision-making support. The FYDP Improvement team is pursuing several projects to achieve these goals. Project areas involve:
- 5.1.1.1. Development of information systems that will improve programming and budgeting coordination, and the effectiveness of user ability to access financial information. These information systems will enable users to quickly build enhanced representations of PPBS information needed to support decision-making needs.
  - 5.1.1.2. Restructuring OSD's Program Element architecture to better represent the allocation of resources within the DoN and enhance the usefulness of Program Elements as an information tool.
  - 5.1.1.3. Development of data aggregation schemes to provide critical information to decision-makers in a timely manner.
  - 5.1.1.4. Providing better analytical capability at the analyst desktop.
  - 5.1.1.5. Open information sharing.
  - 5.1.1.6. Linking decisions and allocation of resources from planning stages through to execution to enhance the effectiveness of future decisions.
- 5.1.2. Process Modeling Tools. For all tasks integrating business processes with data management systems, the contractor shall use disciplined process-modeling tools compatible with the ERWIN data-modeling tool currently being used for Programming Budgeting Information System (PBIS) development and support. This process model shall be used as the referential context for analysis and recommendations regarding process changes.
- 5.1.3. Approach. The ASN (FM&C) document of 30 October 1985, Subject: "Programming and Budgeting System (PBS) Information Systems (IS) Architecture" shall be used as a starting point for examination of current Planning, Programming, Budgeting processes and information requirements. This document will be updated to reflect and document DoN's current "as is" PPBS process using the process modeling tool(s), as outlined in paragraph 5.1.2. Observations and findings will be documented including updating mapping(s) of processes and how information is developed and shared among DoN

PPBS participants and stakeholders. This "as is" model will be the foundation for recommendations for improvement. Specific areas of interest are identified below.

## 5.2. The Programming and Budgeting Information System (PBIS)

5.2.1. The first DoN priority in the FYDP Improvement Project is creation of a single Programming / Budgeting Information System (PBIS) which will provide department-wide access to the latest DoN program and budget decision data. This single web-based system will provide tools to support basic and advanced information querying, reporting and analysis to conform to a commercial-off-the-shelf, "COTS", approach. PBIS will be designed using Brio OLAP technology software. In order to significantly increase the benefit of the technologies that PBIS will provide to the DoN, the contractor will review the existing Navy & Marine Corps PPBS processes, perform analysis, and make recommendations to improve processes, data flows, and PBIS system functionality. Where recommendations are accepted, provide reports in sufficient detail to allow a clear understanding by the PBIS data programmers of desired requirements to be implemented. Some specific investigative areas are listed below, but these are not all-inclusive and should be considered a start point.

- 5.2.1.1. Analyze organizational workflow processes, data/information flow and handling requirements (inputs and outputs) strictly associated with the information that will be contained in PBIS as it is acquired, manipulated, analyzed, and reported.
- 5.2.1.2. Identify value added work processes that can be automated within PBIS or redundant manual work that can be eliminated by automating those processes within PBIS.
- 5.2.1.3. Identify specific information analytical data requirements for various staff offices within the Navy and Marine Corps Headquarters. These requirements should standardize views required by those offices to support their specific functions, which can then be reasonably programmed as analytical functions and reports of PBIS information.
- 5.2.1.4. Identify specific data requirements for Brio Reports to meet executive and senior level decision-maker needs.
- 5.2.1.5. Identify standard reports and associated formats needed to support Navy and Marine Corps headquarters, Resources Sponsors (RS), budget Submitting Office (BSO) needs. These reports should automatically be customized based on the originator's organization.

## 5.3. DoN Data Warehouse

5.3.1. The DoN intends to construct a data warehouse that will hold pertinent information supporting DoN's business requirements. This information will be that which is required for higher headquarters internal and external reporting purposes, critical shared data, status information, guidance, directives, and other information deemed appropriate to be stored within or accessed through the data warehouse. Some specific examples of the information to be contained within the warehouse include: forces data, equipment/end-item inventories, manpower, acquisition reports, PBIS data including the F/DP, BES, PB, current and previous execution year information, POM data, guidance, directives, and more. The contractor will review the existing Navy & Marine Corps PPBS processes, perform analysis, and make recommendations where a data warehouse

may be used to streamline and enhance the DoN PPBS processes. Some specific areas of consideration considered a start point.

- 5.3.1.1. Directly support the identification of information that should be stored within or made available through the data warehouse. This task shall also include identification of appropriate limitations and ground rules under which information is deemed appropriate for inclusion or exclusion in the warehouse.
- 5.3.1.2. Support the identification of responsible parties for data contained within the warehouse, and the sources for that data.
- 5.3.1.3. Identify data management rules, both business management and technical, which will be used to ensure high quality data is supplied and maintained in the warehouse.
- 5.3.1.4. Identify input and output requirements for the warehouse.
- 5.3.1.5. Identify and define reporting capabilities, including identification of standard reports that must be supported by the data warehouse.
- 5.3.1.6. Identify the best methods for integration of information into the warehouse recognizing existing databases and data sources and minimizing unnecessary duplication.

#### 5.4. Reporting Requirements

- 5.4.1. Within the DoN PPBS process, there exist numerous information submissions and reporting requirements at the headquarters level. These include information submissions to, within and from Navy and Marine Corps headquarters offices. Some of these information requirements are duplicative. The contractor shall identify duplication of data and reporting requirements and recommend steps to eliminate requirements where possible, reduce workload associated with these requirements, and/or streamline information submissions, flows, phasing, and reports aspects.

#### 5.5. Decision Support

- 5.5.1. The DoN is currently restructuring the OSD Program Element (PE) structure used to describe how the DoN allocates resources to its various business areas. When complete, this new PE structure will provide a significantly improved structure for defining, applying, tracking and reporting how resources are to be used and how they are executed within the DoN. This structure will also significantly improve decision support to the DoN and OSD by better representing the current environment of DoN operations. In support of this effort, the contractor shall:

- 5.5.1.1. Support implementation of the new PE structure, including identification of changes necessary to PBIS and any analytical models and data that will be required to change as a result.
- 5.5.1.2. Research and identify tools to support Navy and Marine Corps decision-making and analysis of alternatives within the PPBS cycle.

#### 5.6. OSD and External Interfaces and Reporting Capabilities

- 5.6.1. The contractor shall research and identify opportunities to enhance, streamline and automate information submissions to OSD and other external offices. The primary focus

will be on reducing workload while increasing the quality of data submissions including accuracy and reliability of data.

5.6.2. The contractor shall identify opportunities to further automate reporting requirements to OSD.

### 5.7. Meetings, Workshops and Conferences.

5.7.1. The contractor will provide necessary facilities, logistics and administrative support for meetings, workshops and conferences related to group surveys, interviews in support of PPBS Business Process Review.

## 6. GOVERNMENT FURNISHED INFORMATION (GFI)

GFI will be provided as necessary to perform any assigned tasking. The data content of PBIS et al (e.g., WINPAT, NBTS) comprises both Unclassified (FOUO) and Secret information of the Navy Planning, Programming, and Budgeting System which is designated "predecisional" and is not for dissemination to contractor personnel without specific authorization. This authorization will require individual contracting personnel to sign non-disclosure agreements that will be provided by DoN.

## 7. GOVERNMENT FURNISHED MATERIAL (GFM)

The Government will provide GFM to the contractor as required to accomplish assigned tasks.

## 8. GOVERNMENT FURNISHED EQUIPMENT (GFE)

The Government will provide GFE to the contractor as required to perform assigned tasks.

## 9. TRAVEL REQUIREMENTS

For estimating purposes, the following non-local (Washington DC area) travel requirements are anticipated:

### 9.1. CONUS Travel:

- Patuxent River, MD (NAVAIR).
- White Oak, MD (NAVSEA).
- Mechanicsburg, PA (NAVSUP).
- New Orleans, LA (COMNAVRESFOR/COMMARFORRES).
- San Diego, CA (SPAWAR).
- Quantico, VA (MARCORSYSCOM/MCCDC/M&RA).
- Albany, GA (MARCORMATCOM/LOGBASES Albany).
- Norfolk, VA (CINCLANTFLT/COMMARFORLANT)

### 9.2. OCONUS Travel:

- Honolulu, HI (CINCPACFLT/COMMARFORPAC)

9.3 Other Travel: TBD

10. DELIVERABLES / REPORTING REQUIREMENTS

<u>Deliverable</u>	<u>Task Area</u>	<u>Due Date</u>
1. Detailed POAM for execution of As Is Process Modeling	5.1.3	21 DAC
2. Proposed POAM for execution of To Be Process Modeling	5.2 - 5.6	45 DAC
3. Updated PBS IS Architecture Document	5.1.3	90 DAC
4. PPBS Process Improvement - (To Be Process Modeling)		
a. Recommendations & Supporting Analysis	5.2 - 5.6	Incremental
b. Detailed PBIS IT Guidance	5.2, 5.4, 5.6	Incremental
c. Detailed Data Warehouse Strategy & Guidance	5.3, 5.4, 5.6	Incremental
5. Monthly Status & Expenditure Reports	All	10 days after Reporting period

a. The monthly status report shall include discussion of work completed, issues and problems, planned work for next period, actual hours worked [broken down by employee name], resulting contract costs, cumulative contract costs and estimated remainder to complete the contract)

11. ACCEPTANCE PLAN

The Government or the contractor may call a meeting at the Pentagon or the contractor's facility, as required, during the development of this project to discuss any aspect of work to be performed under this contract. The technical point of contact or his duly appointed representatives shall perform Government Inspection and Acceptance (I&A) functions at places of performance. Inspection shall be conducted when deemed necessary by the Government throughout the life of the task. The technical Point of Contact will accomplish inspection of completed deliverables. Unless otherwise specified, the contractor shall provide deliverables to:

DoN FYDP Improvement Project Office  
Pentagon  
Washington, DC 20350-2000

12. OTHER CONDITIONS & REQUIREMENTS

In the performance of this effort, the contractor may increase or decrease the number of hours by labor category so long as the total labor cost is not exceeded.

\*\*\*\* Clauses Incorporated by Full Text \*\*\*\*

SUBSTITUTION OR ADDITION OF PERSONNEL, SUP 5252.237-9400 (JAN 1992)  
(TAILORED)

(a) The Contractor agrees to assign to the contract, as full-time equivalents, those persons whose résumés, personnel data forms or personnel qualification statements were submitted, as required by this RFQ, to fill the requirements of the contract. No substitution or addition of personnel shall be made except in accordance with this clause.

(b) The Contractor agrees that:

\* During the first 180 days of the contract period, no personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death or termination of employment. In any of these events, the Contractor shall promptly notify the Contracting Officer and provide the information required by paragraph (d) below.

(c) If personnel, for whatever reason, become unavailable for work under this contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in its proposal, the Contractor shall propose a substitution of such personnel, in accordance with paragraph (d) below.

(d) All proposed substitutions shall be submitted, in writing, to the Contracting Officer at least fifteen (15) days (thirty (30) days if a security clearance must be obtained) prior to the proposed substitution. Each request shall provide a detailed explanation of the circumstances necessitating the proposed substitution, a complete résumé for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution(s). All proposed substitutes (no matter when they are proposed during the performance period) shall have qualifications that are equal to or higher than the qualifications of the person being replaced.

(e) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract occurs, the Contractor shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The information required is the same as that required in paragraph (d) above. The additional personnel shall have qualifications greater than or equal to at least one (1) of the individuals proposed for the designated labor category.

(f) The Contracting Officer shall evaluate requests for substitution and addition of personnel and promptly notify the Contractor, in writing, whether a request is approved or disapproved.

(g) If the Contracting Officer determines that suitable and timely replacement of personnel who have been reassigned, terminated, or have otherwise become unavailable to perform under the contract is not reasonably forthcoming, or that a resultant reduction of productive effort would impair the successful completion of the contract or the delivery order, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively, at the Contracting Officer's discretion, if the Contracting Officer finds the Contractor to be at fault for the condition, he/she may equitably adjust (downward) the contract price to compensate the Government for any delay, loss or damage as a result of the Contractor's action.

OPTION TO EXTEND THE TERM OF THE CONTRACT, FAR 52.217-9 (MAR 1989)

(a) The Government may extend the term of this contract by written notice to the Contractor prior to expiration of the current period of performance; provided that the government shall give the Contractor preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the government to an extension.

(b) If the government exercises this option, the extended contract shall be considered to include this option provision consideration.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 153 weeks; an effective date of award of 21 August 2000, through a final period of performance ending 31 August 2003.

ATTACHMENTS

(1) CERTIFICATE of NON-DISCLOSURE (1 PAGE)

(form is provided for representational & planning considerations only)

(as of the date of contract award, following individuals have completed form:

- |                      |                           |
|----------------------|---------------------------|
| Cashman, Gregory P.  | Pontani, Vincent Jr       |
| Crowley, Arthur D.   | Reilly, Alison            |
| Glass, Gerald P.     | Schwab, Stephen           |
| Kujawa, Elaine M.    | Shelsta, Christopher S. ) |
| O'Bannon, Kenneth L. |                           |

(2) DD-FORM 254: "CONTRACT SECURITY CLASSIFICATION SPECIFICATIONS" (2 PGS)