



**UNITED STATES MARINE CORPS**  
**MARINE CORPS AIR STATION**  
**PSC BOX 8003**  
**CHERRY POINT, NORTH CAROLINA 28533-0003**

AirStaO 7220.1  
Compt  
**25 FEB 2002**

AIR STATION ORDER 7220.1

From: Commanding General, Marine Corps Air Station, Cherry Point  
To: Distribution List

Subj: AREAS CONSIDERED WITHIN THE VICINITY/LOCAL AREA OF MARINE  
CORPS AIR STATION (MCAS), CHERRY POINT

Ref: (a) Joint Travel Regulations Volume 2, Chapter 2  
(b) Joint Federal Travel Regulations (Uniform), Volume 1,  
Chapter 3

1. Situation. To define the vicinity/local area surrounding MCAS Cherry Point for entitlement to payment of travel, per-diem, and in and around mileage provided by the references.

2. Mission. To provide guidance for the reimbursement of allowances for travel within the vicinity/local area of MCAS Cherry Point for all Marines and DoD civilian personnel stationed aboard MCAS Cherry Point.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To ensure equity in payment of travel entitlements, the following counties will be considered within the vicinity/local area of MCAS Cherry Point: Onslow, Carteret, Jones, Pamlico, and Craven counties.

(2) Concept of Operations

(a) Personnel who travel on authorized official government business in the counties that have been designated as being within the vicinity/local area of MCAS Cherry Point will be limited to mileage reimbursement in excess of their normal commuting mileage from their residence to normal place of work and return. Personnel will utilize the SF-1164 for reimbursement of travel expenses.

(b) Travel orders will not be issued for travel within the vicinity/local area of MCAS Cherry Point under normal circumstances.

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(c) Exceptions to this limitation may be authorized by the order approving official. In situations where temporary duty exceeds twelve hours or the Marine/DoD civilian employee is required to remain on site, travel will be liquidated as directed by the order approving official and in accordance with references (a) and (b).

4. Administration and Logistics. The CG, 2d MAW, and CO's of CSSD-21, and NADEP concur with the contents of this Order insofar as it pertains to members of their command.

5. Command and Signal

- a. Signal. This Order is effective the date signed.
- b. Command. This Order is applicable to the Marine Corps Reserve.

  
ANDREW KOWALSKI  
Chief of Staff

DISTRIBUTION: MCAS A  
2d MAW A